



Role Profile	
<b>Job title</b>	Children and young person programme facilitator - Ammanford
<b>Hours</b>	30 hours per week
<b>Accountable to</b>	CYP Programmes Manager
<b>Salary</b>	£22,500 pro rata
<b>Contract length</b>	Fixed term – ending May 2029
<b>Location</b>	Ammanford
<b>Working pattern</b>	Monday to Friday – subject to negotiation
<p><b>Overview of Calan DVS:</b></p> <p>Calan DVS is a domestic abuse charity in Wales and we are committed to working in partnership to end domestic violence and abuse. Our staff are passionate about what they do and deliver much needed services to support some of the most vulnerable people in society.</p> <p><b>Our Vision:</b></p> <p>At Calan DVS, our vision is to work towards safe and resilient communities free from domestic violence and abuse. To achieve this, we aim to relieve the distress, suffering and poverty experienced by families exposed to domestic violence and abuse. We also aim to educate the public regarding the causes and effects of domestic abuse along with prevention methods.</p>	
Overview of the project	
<p>Drawing and talking is a structured psychodynamic intervention delivered over 12 weeks through weekly 30-minute sessions that enables children and young people to discover and communicate emotions through non directed techniques. Sessions enable children to access their unconscious mind and visually express worries and preoccupations that they would find difficult to talk about.</p> <p>DASH is funded by Families First; this project provides support to children and young people to understand their emotions and feelings and support them to find coping strategies. It can help to build positive relationships between parent and child and can help parents to understand the impact of domestic abuse on their child.</p>	

### Key Accountabilities:

- To use creative ways of ensuring that CYP are supported in such a way that their potential social development is maximized and that they are enabled to achieve outcomes which are appropriate to their needs and wishes.
- Identify and assess the risks of exposure to domestic abuse ensuring a risk management plan is in place for identified risks.
- To proactively support the empowerment of the young person and assist them in recognising the features and dynamics of domestic abuse present in their situation and help them regain control of their lives.
- To support service users in identifying and addressing key issues relating to their children and promote positive parenting and the welfare of children / young people.
- Ensure that the needs of children are advocated for and that they receive relevant support interventions.
- To signpost, liaise with and facilitate access to other services.
- To feedback young people's views to support the development and improvement of Calan DVS services.
- Understand multi agency partnership structures and work within a multi-agency setting.
- Help maintain accurate and confidential case management records and databases and contribute to monitoring information for the service.
- Comply with data protection legislation, confidentiality and information sharing policy and procedures and all legislation connected to your work.
- Respect and value the diversity of the community in which the service operates and recognise the needs and concerns of a diverse range of survivors ensuring the service is accessible to all.
- Be proactive with your line manager in carrying out periodic case reviews.
- Ensure that any safeguarding matters are dealt with in accordance with Calan DVS safeguarding policies and procedures.
- To partake in the on-call rota.

### Health and Safety

- To work at all times in a safe and efficient manner and be aware of the Lone Working Policy / Health and Safety Policy and Procedures.
- Participate in the Risk Assessment processes.
- Ensuring the safety of the parents, children and young persons through ongoing risk assessments and monitoring.

### Organisational

- Participate in relevant training and opportunities to increase and develop knowledge.
- Conduct administrative duties relating to Calan DVS e.g. maintain support plan records and reviews, record statistics and provide reports as required.
- Promote public awareness of the work of Calan DVS, DA Support Services, Women's Aid and Domestic Abuse Issues.
- Ensure that all work is conducted to the highest professional standards and complies with Calan DVS Policies and Procedures.
- Follow Calan DVS Equal Opportunity Policy and Diversity Strategy and observe the standard of conduct which prevents discrimination taking place.
- Attend and participate in team meetings.
- Prepare for and participate in supervision, appraisals, and team reviews.

### Other Duties and Responsibilities

- Keep up to date with relevant legislation, local strategies, policies and procedures concerning children and young people.
- Assist with organising and take part in promotional, educational, and funding activities as required.
- Work flexibly to provide the service which may include weekend and evening work.
- Work flexibly to cover for other posts as required/appropriate.
- Work within Calan DVS Codes of Practice.
- Maintain confidentiality in relation to service users, staff and projects.
- Participate in the 24-hour emergency on-call system.
- To undertake any other duty reasonably requested by their Manager/Management.
- To participate in the on call duties.

*This job description is indicative of the range of current duties and responsibilities of the post, it is not comprehensive. It is inevitable that the duties will change as the role develops, and it is essential, therefore, that it should be regarded with a degree of flexibility, so that changing needs and circumstances can be met, all changes will be discussed fully.*

## Personal Specification

### Essential:

You will be able to demonstrate the following key knowledge, skills, behaviors, and experience:

- Minimum NVQ Level 3 or equivalent in a relevant field or willingness to work towards one, i.e., social care or health.
- Commitment to ongoing professional development.
- Minimum of 2 years working with vulnerable children and young people.
- Knowledge of the affect trauma can have on children and young people and how this can be displayed by children and young people.
- Ability to allow the safe expression of children and young peoples emotions, allowing them to feel heard, safe and supported.
- Ability to support children and young people whilst allowing support to be child led.
- Understanding of the importance of following structured programme guidelines.
- Ability to provide a safe and contained space where children and young people can explore and process their feelings whilst in support session.
- Proven experience of liaising with statutory and voluntary agencies.
- Experience of working within the sector of disadvantaged families.
- Good knowledge of the issues surrounding domestic abuse.
- A good team player with the ability to work on their own initiative.
- Experience in conflict management.
- Experience of needs assessment, risk assessment and risk management.
- Experience of support planning.
- Experience of advocating for vulnerable people.
- Knowledge and understanding of the issues associated with domestic abuse and its effects on families.
- Proven experience of liaising with other appropriate organisations and agencies.
- Knowledge of relevant legislation concerning adults, children and young people.
- Knowledge of policy and legislation on child protection.
- Competency in information technology including internet and software packages.
- Commitment to the principles, aims and objectives of Calan DVS.
- Possession of a valid full driver's license and ability to use own car for work purposes.
- Good verbal and written communication skills, including report writing.
- Ability to work on own in an unsupervised setting or as part of a team.
- Enthusiastic, positive, and energetic approach.
- Awareness of equal opportunities and ability to work in a non-discriminatory way.

## Desirable

- NVQ Level 4 or equivalent in relevant field i.e social care or health.
- Welsh Women's Aid – Preventing and Tackling Domestic Abuse / Violence or equivalent.
- Experience of working in a domestic abuse discipline.
- Knowledge and understanding of Child Development.
- Knowledge and understanding of child attachment theory and attachment styles
- Ability to speak Welsh
- Knowledge of Safeguarding Process.

